

**Robin Pellow**  
**Head of Democratic Services**

To: All Members of the EXECUTIVE  
(Agenda pages to other  
Members for Information)

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Date: 20 February 2009

**Membership of the Executive**

Cllr Richard Gates (Chairman)  
Cllr Mike Band (Vice-Chairman)  
Cllr Mrs Carole Cockburn  
Cllr Mrs Carole King  
Cllr Robert Knowles

Cllr Ms Denise Le Gal  
Cllr Bryn Morgan  
Cllr John Sandy  
Cllr Roger Steel  
Cllr Adam Taylor-Smith

Dear Councillor

A Meeting of the EXECUTIVE will be held as follows:-

DATE: TUESDAY 3 MARCH 2009

TIME: 6.45 P.M. \*

PLACE: COUNCIL CHAMBER, COUNCIL OFFICES, THE BURYS,  
GODALMING

Yours sincerely

MARY ORTON

Chief Executive

\*This meeting will be webcast and can be viewed by visiting  
<http://www.waverley.ukcouncil.net/>

If you would like a copy of this agenda or the attached papers in large  
print or an audio version, please call 01483 523351

## **NOTE FOR MEMBERS**

Contact Officers are shown at the end of each report and members are welcome to raise questions, make observations etc. in advance of the meeting with the appropriate officer.

## **AGENDA**

### 1. **INFORMAL QUESTION TIME**

The Chairman to receive any informal questions from members of the public (for a maximum of 15 minutes).

### 2. **MINUTES**

To confirm the Minutes of the Meeting held on 10 February 2009 (to be laid on the table half-an-hour before the meeting).

### 3. **APOLOGIES FOR ABSENCE**

To advise the Executive of any apologies for absence.

### 4. **DISCLOSURE OF INTERESTS**

To receive from members, declarations of personal and prejudicial interests in relation to any items included on the agenda for this meeting, in accordance with the Waverley Code of Local Government Conduct.

### 5. **QUESTIONS**

The Chairman to respond to any questions received from members of the public in accordance with Procedure Rule 10.

### 6. **EXECUTIVE FORWARD PROGRAMME** [page 7]

To adopt the forward programme of key decisions for Waverley Borough Council, attached at Appendix A.

### 7. **PETITION - BROADWATER PARK MULTI-USE GAMES AREA** [page 11]

[Portfolio Holder: Cllr Mrs Carole King]

A petition containing 240 signatures was presented to the Mayor at the Council meeting on 24 February 2009, the prayer of which is as follows:-

“We the undersigned support the need for a multi-use games areas for local youth activities. Of the three proposed sites we strongly oppose the proposed Nursery Road park entrance and Summers Road tennis court locations, which would greatly affect neighbouring residential properties amenity with daily noise and devaluation.

The central park site beside the football pitch and pathway, although not ideal, is the only proposed option not affecting any residential properties amenity”

The petition was referred to this meeting of the Executive. Appendix B shows a section of Broadwater Park with the different locations considered for the Multi Use Games Area on Broadwater Park highlighted in red. After carrying out consultation with young people in the area, residents, sports clubs and other organisations, Site A was chosen as the preferred location.

The Site A location is the most practical, financially viable and, with the use of ambient light, it allows for greater supervision of the area. It was also the site preferred by the young people themselves, the police and a majority of residents. Waverley has already installed five multi use games areas in the borough and all are being used positively by the young people of Waverley.

8. BUDGET MONITORING - JANUARY 2009 [page 13]  
[Portfolio Holder: Cllr Mike Band]  
[Wards Affected: All]

The report at Appendix C provides details of the expenditure and income position to the end of January 2009 compared with the budget for the General Fund and the Housing Revenue Account. It also gives an update on the Capital Programme for the General Fund and Housing Revenue Account.

Recommendation

**It is recommended that the position as at 31 January 2009 be noted and that the Budget continue to be monitored closely during the remainder of 2008/09.**

9. CORPORATE PLAN 2008-11 PROGRESS REPORT [page 29]  
[Portfolio Holder: Cllr Richard Gates]  
[Wards Affected: All]

The report at Appendix D shows progress made against the priorities agreed in the Council's Corporate Plan 2008-11, one year after the approval of the Plan.

Recommendation

**The Executive is requested to note the progress report against the Corporate Plan priorities and consider any actions as necessary.**

10. SERVICE PLANS 2009/10 - ACTION PLANS [page 57]  
[Portfolio Holder: Cllr Mike Band]  
[Wards Affected: All]

The report at Appendix E is to present to the Executive proposed Service Plan Action Plans for 2009/10. These set out strategic actions for each service, delivering the Council's corporate priorities for 2009/10.

Recommendation

**The Executive is requested to endorse the Service Plan Action Plans set out in Annexe 1.**

11. CREDIT UNION FEASIBILITY STUDY [page 139]  
[Portfolio Holders: Cllr Mike Band, Cllr Ms Denise Le Gal  
Cllr Bryn Morgan  
[Wards Affected: All]

The report at Appendix F is to consider contributing to a feasibility study as to whether a Credit Union be established including Waverley in partnership with Guildford, Woking and in parts of Mole Valley.

Recommendation

**That the Executive supports the feasibility project to consider creating a credit union for the benefit of Waverley residents and releases the £15,000 contribution agreed as part of the 2009/10 Budget.**

12. HELP TO SMALL BUSINESSES  
[Wards Affected: All]

To consider the report at Appendix G - To Follow.

13. NEW LEISURE CENTRE FOR GODALMING [page 147]  
[Wards Affected: All Godalming Wards]  
[Portfolio Holders: Cllrs Mike Band and Roger Steel]

The purpose of the report at Appendix H is to identify issues which will need to be addressed by the Godalming Project Group to advance the consideration of a new leisure centre for Godalming.

Recommendation

**It is recommended that**

- 1. the proposed dates and times of the first 6 meetings of the Project Group be agreed at its first meeting;**
- 2. the issues outlined in this report be addressed at subsequent meetings of the Project Group in order to advise the Portfolio Holder about the most appropriate method of advancing this project, and the production of a Project Brief; and**
- 3. officers report back to the Executive every three months with a progress update.**

14. REVIEW OF THE SURREY HILLS AREA OF OUTSTANDING NATURAL BEAUTY (AONB) MANAGEMENT PLAN [page 199]  
[Portfolio Holder: Cllr Mrs Carole Cockburn]  
[Wards Affected: All Wards except Farnham, Cranleigh and Godalming]

The purpose of the report at Appendix I is to seek endorsement of the AONB Management Plan which has been prepared by the Surrey Hills AONB Board. The 5 local authorities that are affected by the AONB have collaborated on this project.

Recommendation

**It is recommended that the Management Plan be endorsed as a clear commitment to giving due regard to both the AONB designation and the delivery of statutory and other management activities outlined in the Plan.**

15. EXTENSION OF IT AUDIT CONTRACT

[Portfolio Holder: Cllr Mike Band]  
[Wards Affected: N/A]

It is proposed that the current contract for the IT audit be extended beyond the three years as contained in Contract Procedure Rules (CPRs) by five months.

When the contract was let, it was for an initial period of one year. The company proved its abilities and the decision was taken to extend the contract and the company is still working for the Council. The contract is dated 20 October 2005. The initial year of the contract plus the three years' extension allowed in CPR Q101 (a) would take it to October 2009. The contract for general audit work has a different date and has been extended to the end of 2009/10.

In order to undertake a single unified re-tendering exercise ready for 2010/2011, it would be operationally helpful to extend the IT audit contract to make it co-terminous with the other.

Recommendation

**It is recommended that the current contract for the IT audit be extended by five months so that it now concludes at the end of March 2010.**

Background Papers (DCEX)

There are no background papers (as defined by Section 100D(5) of the Local Government Act 1972) relating to this report.

16. ACTION TAKEN SINCE LAST MEETING

- (a) Haslemere Hall Roof Condition Survey
- (b) To note any other action taken by the Chief Executive after consultation with the Chairman and Vice-Chairman since the last meeting. The Register of Decisions will be laid on the table half an hour before the meeting.

17. EXCLUSION OF PRESS AND PUBLIC

To consider the following recommendation on the motion of the Chairman:-

### Recommendation

That, pursuant to Procedure Rule 20, and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following item on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during this item there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified in the appropriate paragraph(s) of the revised Part I of Schedule 12A to the Act (to be identified at the meeting).

18. VOLUNTARY REDUNDANCIES

To consider the report at (Exempt) Appendix J.

19. UNDERSHAW UPDATE

To receive an oral update on the latest position.

20. ANY OTHER ISSUES TO BE CONSIDERED IN EXEMPT SESSION

To consider matters (if any) relating to aspects of any reports on this agenda which, it is felt, may need to be considered in Exempt session.

**For further information or assistance, please telephone Robin Pellow,  
Head of Democratic Services, on extension 3222 or 01483 523222.**